



Consulate General of the United States of America
Hong Kong

MEMORANDUM

April 21, 2006

TO: All Prospective Bidders

FROM: William H. Boyle, Contracting Officer
U.S. Consulate General Hong Kong

SUBJECT: Local Guard Services Contract
For the U.S. Consulate General Hong Kong
Solicitation No. S-HK300-06-R-0058

We received four (4) more questions (3rd batch) from a bidder regarding the above-referenced solicitation. The following responses are provided to all prospective bidders:

Question 1: “Does the current radio system operate with base and antennas at each of the five locations listed in the solicitation, or does it use repeaters? I think there was mention that the current system is owned and operated by the State Department; can the contractor purchase the current system and upgrade if necessary?..... Just curious as to the set up required.”

Answer to Question 1: The Consulate believes that the operation of the current radio system is confidential. However it will be the responsibility to provide the necessary radio network (see clause 3, “Local Guard Force Radio Network” of “Contractor-furnished Property” under Exhibit D. (See page 140.)

Question 2: “Are you allowed to divulge the national mix of the current guard force, also the PM and the Guard Force Commander?”

Answer to Question 2: It is the decision of the contractor. The Consulate does not have any specifics on this matter.

Question 3: “Page 40, part H.11.1 of the solicitation refers to the SD Supervisor as a Key Personnel; however, page 78, section L.1.3.3.(a)(3) only refers to the PM and the GFC; could you clarify?”

Answer to Question 3: Both the Project Manager, the Guard Force Commander and the SD Supervisor shall be considered to be Key Personnel under the contract. Please refer to contract amendment A002 attached.

Question 4: “Can you tell me how far apart the five major locations are on HK Island and the approximate total annual mileage for the two vehicles?”

Answer to Question 4: The latest meter readings of the two SD vehicles were 81,463 km and 37,943 km at the end of March, 2006 respectively. The total annual kilo-mileage driven by the two vehicles in last fiscal year was about 26,000 km and the approximate distance from the Consulate to the other four locations are:

Location 1:	<1 km (round trip)
Location 2:	4 km (round trip)
Location 3:	18 km (round trip)
Location 4:	7 km (round trip)

We look forward to receiving your proposals. Thank you for your interest in this project.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE		PAGE OF PAGES 1 2		
2. AMENDMENT/MODIFICATION NO. A002		3. EFFECTIVE DATE April 21, 2006		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Consulate General 26 Garden Road Hong Kong		CODE		7. ADMINISTERED BY (If other than Item 6) CODE RSO			
8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)				9a. AMENDMENT OF SOLICITATION NO. S-HK300-06-R-0058			
				9b. DATED (SEE ITEM 11) March 8, 2006			
				X 10a. MODIFICATION OF CONTRACT/ORDER NO.			
				10b. DATED (SEE ITEM 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<p>[] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [] is extended, [] is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each Copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram Or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p>							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. 52.243-1 Changes--Fixed Price (AUG 1987)							
X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor [] is not, [X] is required to sign this document and return <u>2</u> copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)							
<p>The purpose of this amendment is to clarify that both the Project Manager, the Guard Force Commander and the SD Supervisor shall be considered to be Key Personnel under the contract.</p> <p>SEE NEXT PAGE</p>							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME OF CONTRACTING OFFICER William H. Boyle			
15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED	

The following under, section L.1.3.3.(a)(3) (page 78) is amended. Accordingly, DELETE:

(3) KEY PERSONNEL. The Government considers the Project Manager and the Guard Force Commander to be Key Personnel under the contract. The offeror shall provide a detailed resume showing the experience of these two individuals, describing the extent to which each person will participate in the performance of the proposed contract. The resume must include references that may be checked by the Contracting Officer. The offeror shall also provide a detailed discussion on how each individual's experience is similar or relevant to the tasks and responsibilities to be performed under the proposed contract. If the Project Manager or Guard Force Commander is not a current employee, provide a letter of intent. If offeror is awarded this contract, the Project Manager and the Guard Force Commander will be included in Section H under "Key Personnel".

and REPLACE with:

(3) KEY PERSONNEL. The Government considers the **Project Manager, the Guard Force Commander and the SD Supervisor** to be Key Personnel under the contract. The offeror shall provide a detailed resume showing the experience of these **three** individuals, describing the extent to which each person will participate in the performance of the proposed contract. The resume must include references that may be checked by the Contracting Officer. The offeror shall also provide a detailed discussion on how each individual's experience is similar or relevant to the tasks and responsibilities to be performed under the proposed contract. If the **Project Manager, Guard Force Commander or SD Supervisor** is not a current employee, provide a letter of intent. If offeror is awarded this contract, **the Project Manager, the Guard Force Commander and the SD Supervisor** will be included in Section H under "Key Personnel".